



बड़ौदा उत्तर प्रदेश ग्रामीण बैंक
Baroda Uttar Pradesh Gramin Bank
प्रधान कार्यालय, ए-1, सिविल लाईंस, रायबरेली
Ph : 0535-2203606, 2702075, Mob : 07704007400

Tender notice for printing & supply of Hindi Panchang for the year 2020

Baroda Uttar Pradesh Gramin Bank is a leading Regional Rural Bank with more than **924** Branches/Offices geographically located in Uttar Pradesh with its **Head Office** at **Raebareli** and **Regional Offices** at **Allahabad, Amethi, Fatehpur, Faizabad, Kanpur Nagar, Kanpur Dehat, Pratapgarh, Raebareli, Sultanpur, Shahjahanpur and Bareilly**. It caters to the banking needs of 14 Districts of Uttar Pradesh.

Baroda Uttar Pradesh Gramin Bank invites sealed quotations from reputed & competent Printers/Suppliers. Please quote rate per panchang strictly as per specifications mentioned below. Sealed envelope superscribing "**Quotation for printing & Supply of Panchang 2020**" must be submitted to the **General Manager, Baroda Uttar Pradesh Gramin Bank**, Head Office, A-1, Civil Lines, **Raebareli U.P.** within the stipulated date and time. Bank reserves the right to reject any quotation without assigning any reason thereof. The tenderers or his representative may be present at the time of opening the tender.

ITEM NAME	:	<u>Hindi Panchang 2020 (6 Sheeter/12 Pages)</u>
JOB DESCRIPTION	:	Printing & Supply to Bank's Head Office/ Regional Offices (Allahabad, Amethi, Fatehpur, Faizabad, Kanpur Nagar, Kanpur Dehat, Pratapgarh, Raebareli, Kaushambi, Sultanpur, Shahjahanpur & Bareilly) of Hindi Panchang for the Year 2020.
SIZE	:	19" X 14"
PAPER	:	80 GSM Ballarpur/JK Maplitho Paper
PRINTING	:	Four Colour Offset Printing on both side of every sheet as per instructions. Major festivals/ important dates /"Tithis" like Full Moon, New Moon, "Ekadasi" etc. are to be marked at the bottom of dates as per instructions. Bank's Advt. matter to be printed on bottom of each page as per instructions.
BINDING & PACKING	:	Metal Patti with Silk Ribbon loop with hole punched at top centre with packing of 50 Nos. panchang in polythene/craft paper.
CAPACITY	:	Six sheets/12 pages in one panchang.
QUANTITY	:	100000/200000 (to be distributed to all Regional Offices/Head Office)

Earnest Money Rs. 10000/- in the form of DD in favour of "Baroda Uttar Pradesh Gramin Bank" payable at Raebareli to be enclosed in separate envelope with quotation.

OTHERS :

1. The rates will be valid for three months.
2. Bank at its own discretion may modify its requirement or cancel the tender after giving prior notice to the vendors.
3. The rate should be quoted including all packing, forwarding and transportation/delivery charges upto destinations. **Only applicable GST will be paid extra.**
4. The proof etc. to be approved by the P&E department before printing.
5. The printing and supply should be completed within 30 days.
6. 5% of order value to be deposited by the final awardee printer/supplier towards performance guarantee on which no interest will be paid by the Bank.

DUE DATE OF SUBMISSION OF QUOTATION : 15.11.2019 BEFORE 2.30 p.m.
THE QUATATIONS WILL BE OPENED ON : 15.11.2019 AT 3.00 p.m.

Date : 25.10.2019

General Manager



Baroda Uttar Pradesh Gramin Bank

Head Office,A-1,Civil Lines,Raebareli

Quotation Form for Panchang Calendar Year 2020

Sl.	Name of Item	SPECIFICATIONS						
		SIZE in inches	PAPER TYPE & GSM	Printing COLOR	No. of Leaves	Quantity	Rate Per Unit(Rs)	Others
A	B	C	D	E	F	G	H	I
1	Hindi Panchang Year 2020 with Bank's Advt./Matters (6 sheeter/12 pages)	19x14	80 GSM Ballarpur/JK Maplitho	Four Colour Offset Printing on both side of every sheet as per instructions.	6 leaves/12 Pages (one month on each page)	100000 200000		Four Colour Offset Printing on both side of every sheet as per instructions. Major festivals / important dates /"Tithis" like Full Moon, New Moon,"Ekadasi" etc. are to be marked at the bottom of dates as per instructions.Bank's Advt. matter to be printed on bottom of each page as per instructions.Metal Patti with Silk Ribbon loop with hole punched at top centre with packing of 50 Nos. panchang in polythene/craft paper.
Applicable GST will be paid extra								

- Note :1. Printers must quote rates inclusive of packing,forwarding and transportation/delivery charges upto all our Regional Offices situated at Allahabad, Amethi, Fatehpur, Faizabad, Kanpur Nagar, Kanpur Dehat, Kaushambi, Pratapgarh, Raebareli, Sultanpur, Shahjahanpur,Bareilly and Head Office,Raebareli all in Uttar Pradesh.
2. Only applicable GST will be paid extra. Printers are requested to quote their rates accordingly(i.e. Exclusive of GST)
2. Sample of papers as specified above must be enclosed duly sealed & signed.Size of paper should be 11.5x8.5 inches.
3. For any clarifications regarding specifications etc,you may contact our P&E department on Mob : 07704007400 or 0535-2203606.
4. Time for execution of work will be maximum 30 days from the date of receipt of order.

Date :

Signature & Seal of Supplier/Printer